

Title: Quality Operations Technical Manager

Reports To: Quality Operations Director

Location: Hawkesbury, Ontario Head office

Montebello Packaging takes great pride in being the chosen packaging supplier for all your new marketing opportunities. Montebello manufactures Aluminum Tubes and Cans, Aluminum Marker Barrels, Laminate Tubes, both Foil and All-Plastic Tubes for Pharmaceutical, Personal Care, Cosmetics, Household, Industrial and Food products. Montebello has 60 years of tube production experience with dedicated facilities located in the United States and Canada. Our product specific Laminate and Aluminum Plants optimize in creating the highest quality tube. Montebello offers a knowledgeable sales force, flexible run sizes, in-house graphics department and responsive customer service support.

Principal Responsibilities may include:

- Acquire, document, update and sustain the regulatory knowledge base for the Pharmaceutical, Health Care, Food / Beverage, Cosmetic, Aerosol, and Industrial businesses Montebello Packaging services.
- Support the update of the Montebello Packaging Quality Systems Manual
- Manage Montebello Packaging documentation evolution (Revisions, change trace ability, standardization).
- Review, evaluate, and approve Risk Assessments provided by plants and departments from within the organization.
- Manage the Change Control process: provide oversight on plant changes as well as corporate changes management.
- Assist the Director of Quality Operations in managing the CAPA process: provide oversight on plant and corporate CAPA implementation and sustainability.
- Be a key player in product and process development and specifications vs capabilities and regulatory requirements.
- Be a key player in testing associated to components, in process testing, and finished products.
- Qualify raw materials and services for Montebello Packaging
- Qualify raw materials and service suppliers, as well as and provide oversight on non-conformance based supplier CAPA, addressed by the Supply Chain department.
- Be an active member of Montebello's Management team.
- Support and contribute in plant and corporate continuous improvement projects.
- Support plant and corporate investigative work, by reviewing or issuing investigation reports.
- Any other required task assigned by the Quality Operations Director.
- Reporting to the Q. Ops Director, the Q. Ops Technical Manager is involved with:
- Regulatory requirements for businesses serviced by Montebello Packaging Montebello Packaging Quality Systems
- Procedures, Non-Conformance, Risk, Change, and CAPA Management
- Product / Process Development vs capabilities and regulatory requirements
- Supplier Qualification



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- Customer Support in regards to Montebello products
 - Packaging continuous improvement

Qualifications (education & experience)

- Bachelor's degree in Engineering or Science (Chemistry related is an asset)
- 5 years of experience in Manufacturing or Quality operations
- Computerized systems knowledge - Experience with Pharmaceutical, Food / Beverage, Health Care, Cosmetic, Aerosol industries are an asset
- Experience in aluminum impact extrusion and/or polymer use (plastic injection molding, laminate web) in manufacturing of packaging, is an asset.
- Experience in Lean Manufacturing, Six Sigma is an asset

Please apply to Sarah-Jane with your cover letter and resume; sjrutherford@montebellopkg.com.

We appreciate your interest in the position and welcome your application, however only those retained for an interview will be contacted.

Montebello is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. If you require any accommodation please reach out to Sarah-Jane sjrutherford@montebellopkg.com.

